

Perfect Start Children with Additional Needs Policy (SENCO)

At Perfect Start, we recognise that all children have some form of need to help them fully develop and because of this, we have an individual care plan for each child. However, there are some children who require more support than others in order to be able to help them achieve. For these children, we have an additional support programme in order to help them progress.

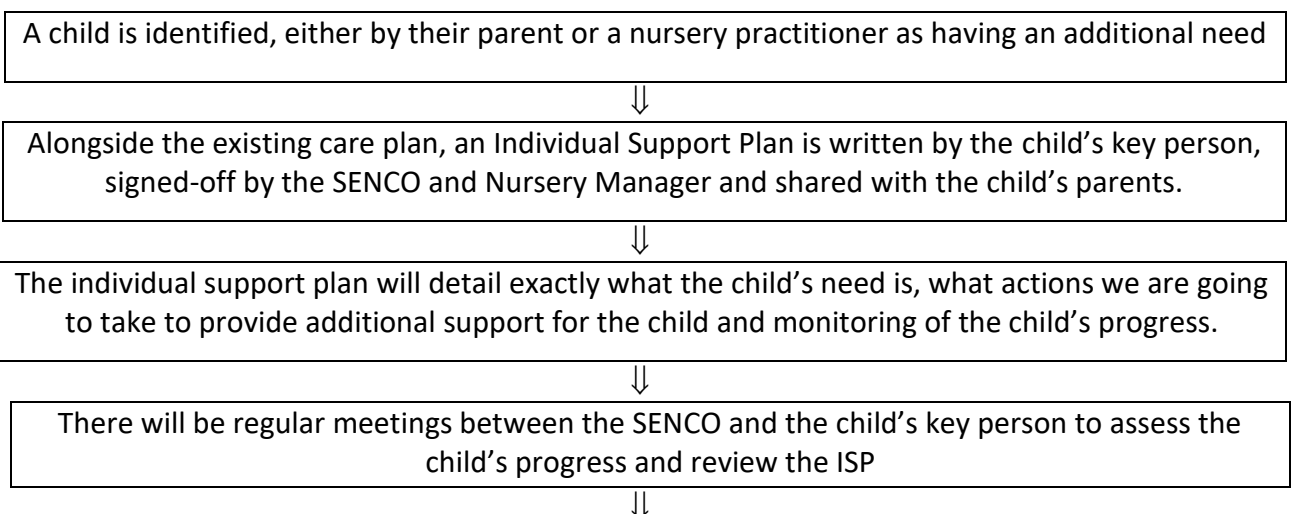
Examples of a child's additional need may be:

- Language development (developmental, English as an additional language, health reasons, etc)
- Behaviour
- Medical conditions that impacts their development
- A physical condition that impacts their development
- Gifted children
- Not developing in one or more areas of learning
- Requiring additional emotional support

The above is not an exhaustive list but in summary, any child that we feel needs more support than others will receive additional support under our additional needs programme.

Each nursery will have a named Special Educational Needs Co-ordinator (SENCO) who will oversee the support for the children with additional needs. The SENCO will receive training from Perfect Start as well as be required to attend local authority training (full SENCO duties listed on page 2).

The process for supporting children with additional needs is as follows:



There will be regular meetings with the child's parents to update them



The nursery manager will have overall responsibility for ensuring that each child with additional needs is progressing and escalate any concerns or issues to Perfect Start's senior management team

The Nursery SENCO's responsibilities in full:

- Gaining parental permission/written consent to support the child, including working with outside agencies.
- Assisting in identifying any additional needs a child might have
- Helping to plan approaches and strategies in conjunction with external professionals, local education authority and local authority services.
- Keeping parents and carers informed with the progress.
- Work with the child's key person to complete the ISP for the child
- Monitoring the child's progress through observation and analysis of the child's learning journey.
- Ensure that any actions set in the ISP are carried out
- Review progress for the child. The timescale for reviews should be set in the ISP
- Contacting outside agencies who can offer advice and assistance.
- Liaise with the nursery management team and/or senior management team over any concerns about a child with additional needs or the support that he/she is receiving from within or outside of the nursery.
- Attend training from Perfect Start and the Local Authority as required

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